

City of San Antonio



AGENDA Animal Care Services Advisory Board

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CITY CLERK
2015 AUG 14 PM 4:08

Wednesday, August 19, 2015

6:30 PM

ACS Facility, 4710 State Hwy
151

A MEETING OF THE SAN ANTONIO ANIMAL CARE SERVICES ADVISORY BOARD WILL BE HELD IN THE ANIMAL CARE SERVICES FACILITY, 4710 STATE HIGHWAY 151, SAN ANTONIO, TEXAS 78227 ON WEDNESDAY, AUGUST 19, 2015 AT 6:30 P.M., TO CONSIDER THE FOLLOWING MATTERS:

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

Call to Order

1. Approval of Minutes from June 17, 2015
2. Continuing Education for the Animal Care Services Advisory Board regarding Board's Roles and Responsibilities - presented by City Attorney's Office

Director's Report

Director's Report regarding performance measures for Animal Care Services pertaining to field, live release, shelter, media and clinic operations - Presented by Kathy Davis

3. Animal Care Services Advisory Board Officer Elections - presented by Roderick Sanchez
4. Animal Care Services FY 16 Budget Presentation - presented by Heber Lefgren
5. Discussion regarding Animal Care Services Advisory Board Badge

Process - presented by Heber Lefgren

6. Presentation of the FY 16 Comprehensive Neighborhood Sweeps Initiative Dates - presented by Kathy Davis
7. Report regarding the inspections of Animal Care Services facility Hwy 151, Brackenridge facility, and the ACS Stray Kennels facility at Animal Defense League - presented by Rita Braeutigam and Mona Thaxton
8. Discussion regarding the creation of the Animal Care Services Advisory Board Ad Hoc Committees - presented by Rita Braeutigam

Citizens to be Heard

Determination of Next Meeting Date

Adjournment

ACCESSIBILITY STATEMENT: This meeting site is wheelchair accessible. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call (210) 207-7268 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al (210)207-7268 por voz/servicio de TTY.

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ANIMAL CARE SERVICES ADVISORY BOARD

Annual Worksession Meeting Minutes

June 17, 2015, 6:30 p.m.

4710 State Highway 151, Annex Training Rooms 1 & 2

San Antonio, TX 78284

ACS Board Members: Rita Braeutigam-Chair, Bill White-Vice Chair², Shannon Espy, Mona Thaxton-Secretary, Sallie Scott, Roderick Sanchez², Karen Speer, Virginia Brown², Cynthia Martinez, Christian Anderson², and Dan Corbett

Ex-Officio Members: Kathy Davis, Xavier Urrutia, and Vincent Nathan

Staff Liaison: Maria Kieke

I. Call to Order

Rita Braeutigam, Board Chair welcomed all present and introduced Monica Hernandez from City Attorney's Office who read a statement to the Board regarding protocol for citizens to be heard.

Ms. Braeutigam convened the meeting at 6:38 PM with a quorum present.

II. Presentation of the FY 16 Budget Process presented by the Office of Management and Budget

Bryan Layton, Assistant Director at OMB presented various processes and performance measures used for the development of the City's upcoming FY 2016 Budget. He opened the item for public input and answered questions.

III. Review and Discussion of ACS Strategic Plan presented by Kathy Davis and Heber Lefgren

Kathy Davis and Heber Lefgren presented ACS's existing Strategic Plan - enforcement activities, controlling stray pet population and increasing live release rate and incorporating an additional fourth key component to the plan. Heber Lefgren introduced the fourth Strategic priority as a revision to the existing Strategic Plan, "Engage and Educate the Community." Full report handouts were provided to Board members.

IV. Citizens to be Heard

1. Darlene Zigmond
2. Jennifer Studley
3. Gavin Nichols
4. Kelly Walls
5. Val Moore
6. Staci Walker - conceded time to Val Moore
7. Cira Arribas Johnson- conceded time to Val Moore

V. Next meeting

The next ACS Advisory Board meeting was scheduled for August 19, 2015 at 6:30 p.m.

VI. Adjournment

Mona Thaxton motioned to adjourn seconded by Karen Speer. The meeting adjourned at 8:16p.m.

² Indicates not present at Board Meeting



City of San Antonio Animal Care Services Department Director's Report



August 19, 2015

As the department is in the midst of the final quarter of the Fiscal Year, ACS has maintained a historic 85% Live Release rate for all pets – **and over 91% for healthy/treatable pets**. Even with the higher intake of summer months, I am confident we will still end the Fiscal Year at 85% Live Release rate for all pets. I couldn't be more proud of our energetic, hardworking and committed staff, volunteers, and community partners. The following are high-level highlights from June and July 2015.

EDUCATION & OUTREACH TEAM: As part of the addition of the 4th ACS Strategic Priority of Engaged & Educate the Community, the department received funding during the FY 15 Mid-Year Budget Adjustment to hire 1 Public Relations Manager, 2 Education Coordinators and 1 Management Analyst to create the ACS Education & Outreach Team. ACS has selected the candidate for the Public Relations Manager position and are in salary negotiations. Candidates for the remaining Education & Outreach Team positions are being interviewed and will be selected shortly.

ACO TRAINING ACADEMY: The Field Operations Division has completed its seventh academy class and is scheduling activities for its eighth. ACS has revised the graduation process of celebrating one academy class at a time in order to celebrate with a larger group of officers and their families. Academy classes seven and eight will have a combined graduation. The ceremony is tentatively scheduled for mid-September. ACS invites the ACS Advisory Board to join us in celebrating our graduating Officers and wish them well as they embark on a career with ACS.

ANIMAL ALLIES SUMMER CAMP: The department held its 6th Annual Animal Allies Summer Camp in July. A total of 14 kids, ages 10-15, spent the week learning about responsible pet ownership, watched a spay/neuter surgery, learned about various types of pets and animal care with presentations from SeaWorld, Snake & Reptile Rescue, Birds of Prey Rescue, local ferret and guinea pig rescue, etc. Each pair of campers were teamed up with an ACS foster dog and spent some time each day learning training tricks including sit, stay and down. Their training culminated with a dog show at the end of the week where they were able to show family, friends, staff, and others what they – and their foster dogs – learned. We even had one of our campers and her family adopt one of the foster training dogs!

HSUS TRANSPORT: Building on continued partnerships with premier shelters in the country, the Humane Society of the United States (HSUS) chose ACS to assist a group of rescued fighting dogs on their way to new lives. The cross-country journey began in Florida last week following a nearly yearlong investigation and court proceedings. The group of Dogo Argentinos, who were allegedly used in a "hog dog" fighting operation, relaxed at ACS overnight following dinner and playtime with ACS shelter staff and HSUS investigators. The Dogos are currently in their new home in Arizona.

CLEAR THE SHELTER: As part of Telemundo's national "Clear the Shelters" event, all four major shelters in San Antonio are partnering to clear our shelters. The adoption event takes place on Saturday, August 15th with extended hours and all fees waived for adoptions. ACS Adoption staff were on hand to provide excellent customer service, interview all potential adopters and help match the right pet with the right family.

CAMPUS ENHANCEMENTS: ACS has performed several enhancements to the campus:

- Play Yards – new turf was installed in the play yards between Buildings 3 & 4 providing a more pleasing experience with potential adopters and ACS pets.
- Clinic Gate – installed a gate door by the Clinic building for easier access to clinic for foster parents during foster medical hours, dropping off/picking up surgery pets, etc.
- Exterior Painting –the exterior walls of all of the buildings on campus will be repainted with a fresh coat of durable outside paint to give the look of the campus a “refresh.”
- Trailer – the modular trailer previously located at the Brooks Kennels was successfully moved to the 151 main campus and outfitted for use by the Shelter Operations Manager, Shelter Supervisors, and a break room for Animal Care Attendants to create more of a teamwork-friendly environment.
- Building 1 Door – an additional door will be added to the front of Building 1 (currently occupied by SAPA!). This addition will provide an easier access into the kennel area of the building for potential adopters as well as help to maintain appropriate air circulation.

ACS STAFFING UPDATES: The department is proud to announce several staffing updates.

- Dr. Monica Gil has been promoted from Clinic Operations Manager to Staff Veterinarian. With over 11 years of experience in the medical field, Dr. Gil will aide in performing high-volume spay/neuter surgeries completed daily in addition to more specialized surgeries for pets needing additional medical treatment prior to positive placement.
- In early Spring 2015, Bethany Colonnese was promoted from Adoptions Supervisor to Live Release Manager filling the position vacated by Bethany Heins as she heads back to Utah and Best Friends Animal Society. Bethany has over 16 years of managerial experience, has been an ACS foster and volunteer for 6 years and in the Adoptions Supervisor position for nearly 2 years. Bethany will oversee all Live Release programs including Adoptions, Rescue/Foster, Community Cat, Volunteer, and Pets for Life programs. Bethany graduated with a Bachelor's degree in Sociology from the University of Arizona and will complete her Master's Degree in Public Administration from UTSA in Spring 2016.
- Heather Guthrie has been promoted from Rescue/Foster Supervisor to Community Programs Supervisor. Heather has been with ACS for 6 years and has been an integral role in our Rescue/Foster department where she has grown the rescue/foster department since its inception to over 14,000 rescues annually. Utilizing her experience from ACS, SeaWorld and the San Antonio Zoo, Heather will now oversee the department's live release community programs including the Volunteer Program, Community Cat Program, and Pets for Life program.
- Marshall Bruce has joined the team as our Adoptions Supervisor. With 6 years of animal handling and over 13 years of customer service experience, Marshall will oversee our Adoptions staff and the ACS Adoptions Program. His goals include aiding in the ever-increasing Live Release rate, growing the adoptions program, engaging new adopters across the city, and highlighting the awesomeness that comes with adopting shelter pets!
- GerryLeah Cross has joined the team as our Rescue/Foster Supervisor. GerryLeah comes to ACS with 5 years of animal-handling experience, 1 year of animal medical experience and 2 years as a Certified Animal Care Officer in Killeen, Texas. Part of a smaller shelter with limited resources, GerryLeah worked innovatively to find placement for pets reaching out to local rescue groups and creating a foster base.
- Jeanne Saadi has vacated her position as ACS Volunteer Coordinator and accepted a position with the Santa Barbara County Animal Services in California. We thank her for her service and wish her well in her new career. Krystine Ellan, current Rescue-Foster Coordinator will be filling the Volunteer Coordinator position on an interim basis.

See pictures on next page highlighting Animal Allies Summer Camp, the HSUS Transport, and some of the campus enhancements.

Animal Allies Summer Camp



HSUS Transport



Campus Enhancements



City of San Antonio
Animal Care Services Department
Director's Report

JUNE 2015 – JULY 2015

ENHANCED ENFORCEMENT

Performance Indicators	FY 14 Actual	FY 15 Target	FY 14 YTD Actual	FY 15 YTD Target	FY 15 YTD Actual	Jun Total	Jul Total
Call-for-Service Requests (Overall)	90,515	90,000	75,582	75,152	81,358	8,006	7,897
<i>Citizen-Initiated</i>	73,960	73,500	61,564	61,181	63,093	6,214	5,910
<i>ACS-Initiated</i>	16,555	16,500	14,018	13,971	18,265	1,792	1,987
Impoundments (Overall)	30,056	29,000	24,334	23,590	24,744	2,724	2,530
<i>Dogs</i>	23,714	22,801	19,261	18,541	19,104	1,919	1,928
<i>Cats</i>	6,342	6,199	5,073	5,049	5,640	805	602
Impoundments (Field)	18,263	18,310	14,991	11,786	11,536	1,635	1,719
Return-to-Owners (Field)	917	1,300	622	1,053	1,468	203	213
Citations/Warnings Issued	5,331	6,000	4,280	4,817	5,851	503	648
Aggr./Dang. Dog Designations*	40		27		47		
Serious Bodily Injury Cases**	6		6		18		
Cruelty Cases Filed**	42		34		52		

IMPROVED CONTROL OF STRAY POPULATION

Performance Indicators	FY 14 Actual	FY 15 Target	FY 14 YTD Actual	FY 15 YTD Target	FY 15 YTD Actual	Jun Total	Jul Total
Surgeries Performed (Overall)	16,400	16,400	13,619	13,619	11,840	1,516	1,573
<i>ACS</i>	16,400	16,400	13,619	13,619	10,900	1,245	1,189
<i>Community Cat Program</i>	N/A	N/A	N/A	N/A	940	271	384
Surgeries Performed by Partners	9,683	11,928	9,255	10,017	11,203 ^o	1,211	1,003 ^o
Deceased Dog/Cat Pick-Up	25,460		21,118		18,962	2,132	1,884

INCREASED LIVE RELEASE

Performance Indicators	FY 14 Actual	FY 15 Target	FY 14 YTD Actual	FY 15 YTD Target	FY 15 YTD Actual	Jun Total	Jul Total
Live Release Rate	81%	80%	81%	80%	85%	84%	85%
Adoptions	6,647	6,200	5,298	4,942	5,583	554	632
Rescues	13,835	14,025	11,350	11,506	11,068	1,260	1,120
Return-to-Owners (Overall)	2,758	2,400	2,203	1,914	2,959	323	383
Trap-Neuter>Returns	816	575	602	424	831	84	76
Pets Fostered	1,403	1,000	1,188	847	991	154	76
Volunteer Hours	15,159	14,000	12,213	11,279	11,672	1,215	1,235

ADMINISTRATION/OTHER

Performance Indicators	FY 14 Actual	FY 15 Target	FY 14 YTD Actual	FY 15 YTD Target	FY 15 YTD Actual	Jun Total	Jul Total
FY 2014 Budget*	\$11.4 M	\$12.0 M*		\$9.86 M	\$9.48 M		
Media Interactions	871	500	527	417	768	51	60

*This statistic represents cases that have actually been deemed and designated as aggressive/dangerous and presented quarterly.

**This statistic represents cases that have been investigated, packaged, and delivered to the prosecutor for potential prosecution.

^o Information pending from Partners.

* In May 2015, the San Antonio City Council approved a mid-year budget adjustment increasing the department's budget by \$350,000 relating to 2 initiatives. The FY 2015 Target reflects the FY 2015 Revised Budget.

PROPOSED FY16 CNSI DATES



- o Melendrez CC (5919 W Commerce/D5)
- o Ramirez CC (1011 Gillette/ D4)
- o Lincoln CC (2915 E Commerce/D2)

October 2015

D2 Lincoln CC, 2915 East Commerce 78210/78203

- Microchip Mania Clinic Friday, October 2nd Noon-6pm
- CNSI BW Saturday, October 10th 8-1pm
- CNSI BW Friday, October 16th 9-noon
- CNSI Resource Clinic Saturday, October 17th 9am-3pm

November 2015

D5/D6 Melendrez CC, 5919 West Commerce 78237/78227

- Microchip Mania Clinic Friday, November 6th Noon-6pm
- CNSI BW Saturday, November 7th 8-noon
- CNSI BW Friday, November 13th 9-noon
- CNSI Resource Clinic Saturday, November 14th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, November 16th 2pm-5pm

December 2015

D7 Woodlawn Lake, 1103 Cincinatti 78201

- Microchip Mania Clinic Friday, December 4th Noon-6pm
- CNSI BW Saturday, December 12th 8-noon
- CNSI BW Friday, December 18th 9-noon
- CNSI Resource Clinic Saturday, December 19th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, December 21st 2pm-5pm

January 2016

D 5 San Juan Brady, 2307 South Calaveras 78201/78207

- Microchip Mania Clinic Friday, January 8th Noon-6pm
- CNSI BW Saturday, January 16th 8-noon
- CNSI BW Friday, January 22nd 9-noon
- CNSI Resource Clinic Saturday, January 23rd 9am-3pm
- CNSI Resource Clinic (ACS) Monday, January 25th 2pm-5pm

February 2016

D4 Ramirez CC, 1011 Gillette 78224

- Microchip Mania Clinic Friday, February 5th Noon-6pm
- CNSI BW Saturday, February 13th 8-noon
- CNSI BW Friday, February 19th 9-noon
- CNSI Resource Clinic Saturday, February 20th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, February 22nd 2pm-5pm

March 2016

D3 Southside Lions CC, 3100 Hiawatha 78223

- Microchip Mania Clinic Friday, March 4th Noon-6pm
- CNSI BW Saturday, March 12th 8-noon
- CNSI BW Friday, March 18th 9-noon
- CNSI Resource Clinic Saturday, March 19th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, March 21st 2pm-5pm

April 2016

D2 Denver Heights Park, 300 Porter 78210

- Microchip Mania Clinic Friday, April 1st Noon-6pm
- CNSI BW Saturday, April 9th 8-noon
- CNSI BW Friday, April 15th 9-noon
- CNSI Resource Clinic Saturday, April 16th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, April 18th 2pm-5pm

May 2016 TBD

District Location:

- Microchip Mania Clinic Friday, May 6th Noon-6pm
- CNSI BW Saturday, May 14th 8-noon
- CNSI BW Friday, May 20th 9-noon
- CNSI Resource Clinic Saturday, May 21st 9am-3pm
- CNSI Resource Clinic (ACS) Monday, May 23rd 2pm-5pm

June 2016 TBD

District Location:

- Microchip Mania Clinic Friday, June 3rd Noon-6pm
- CNSI BW Saturday, June 11th 8-noon
- CNSI BW Friday, June 17th 9-noon
- CNSI Resource Clinic Saturday, June 18th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, June 20th 2pm-5pm

NO CNSI JULY/AUGUST

September 2016 TBD

District Location:

- Microchip Mania Clinic Friday, September 2nd Noon-6pm
- CNSI BW Saturday, September 10th 8-noon
- CNSI BW Friday, September 16th 9-noon
- CNSI Resource Clinic Saturday, September 17th 9am-3pm
- CNSI Resource Clinic (ACS) Monday, September 19th 2pm-5pm